



CITY OF BRYAN
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MINUTES

**BRYAN BUILDING AND STANDARDS COMMISSION
WORKSHOP MEETING
MONDAY, OCTOBER 10, 2011
12:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

On the 10th day of October, 2011 the Building and Standards Commission of the City of Bryan, Texas convened in Room 305 of the Bryan Municipal Building, 300 S. Texas Avenue at 12:00pm.

BSC Members Present:

Mr. Jerry Ponzio
Mr. Jerry Russum
Ms. Cheryl Free
Mr. Kevin Krolczyk
Mr. Victor Drozd
Mr. Daryl Massey

Staff Members Present:

Mr. Greg Cox, Chief Building Official
Mr. Martin Zimmermann, Planning Administrator
Mr. Jonathan Koury, Assistant City Attorney
Ms. Charmaine McKinzie, Dev. Serv. Representative

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.*

1. CALL TO ORDER.

Chairperson Ponzio called the meeting to order at 12:00pm.

2 STAFF PRESENTATION AND DISCUSSION REGARDING CONFLICTS OF INTEREST (Questions may be directed to staff, no action will be taken).

Mr. Jonathan Koury, Assistant City Attorney, gave a presentation on conflicts of interest and how the law pertains to the Building and Standards Commission.

3. STAFF PRESENTATION AND DISCUSSION REGARDING THE DUTIES AND FUNCTIONS OF THE BUILDING AND STANDARDS COMMISSION AND COMMISSION MEETING PROCEDURES (Questions may be directed to staff, no action will be taken).

Commissioners and staff discussed some of the new procedure changes, to make the meetings more efficient.

3 ADJOURN.

Chairperson Ponzio adjourned the meeting at 1:00pm.

These minutes were reviewed and approved by the City of Bryan Building and Standards Commission on the **24th** day of **October, 2011**.

Greg Cox, Chief Building Official and
Secretary to the Building and Standards
Commission

Jerry Ponzio, Chairperson
Building and Standards Commission
City of Bryan, Texas